

Equipment & Packing Checklist

Check off at packing and again at teardown inventory; quantities sized for a 4–5 person crew

AUDIT ID	EVENT / DATE	PACKED BY	RETURNED / INVENTORIED BY
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Group	Item	Qty	Pack ✓	Return ✓	Cost (\$)
Weighing	Platform scale (≥ 150 kg, ≤ 0.05 kg)	1 (+1 backup)			
Weighing	Check weight (10–20 kg, known)	1			
Weighing	Hanging scale (optional)	1			
Sorting	Sorting tables (~90 cm)	2			
Sorting	Category containers, numbered & colour-flagged	25–40			
Sorting	Tarps ≥ 6 mil (~5×6 m)	3			
Sorting	Contractor bags (3 mil)	1 box			
Hand tools	Tongs / grabbers	1 per sorter			
Hand tools	Safety cutters & bag hooks	1 per sorter			
Hand tools	Rakes · shovel · broom · magnet wand	1 set			
Safety	PPE sets per §04 standard	crew + 2 spare			
Safety	Nitrile gloves (2–3 changes/person/day)	boxes			
Safety	Hygiene station: handwash, soap, towels, sanitizer	1			
Safety	Eyewash · first aid kit · ABC extinguisher	1 each			
Safety	Sharps containers	1 per table			
Safety	Spill absorbent	1 kit			
Data	Forms F-00–F-07 printed (+20% tally sheets)	3 clipboards			
Data	Sample tags · container labels · stream dots	rolls			
Data	Pencils · waterproof markers · duct tape	set			
Data	Camera (charged) · battery bank	1			
Site	Canopy tents (+sidewalls)	1–2			
Site	Power / lighting as needed	—			

Teardown inventory: losses discovered at pack-out are findable; losses discovered next audit are not. Decontamination per §05 before storage.